

**METHODICAL INSTRUCTION
FOR AWARDING MERIT SCHOLARSHIPS
AT THE TECHNICAL UNIVERSITY OF KOŠICE**

**Methodical instruction
for awarding merit scholarships at the Technical University of Košice**

**Article 1
Basic provisions**

1. This methodical instruction (hereinafter referred to as “MI”) is issued in accordance with the provisions of Article 3 (7) of the Scholarship Regulations of the Technical University of Košice.
2. The purpose of this MI is to ensure a uniform procedure for awarding merit scholarships from the state budget at the Technical University of Košice (hereinafter referred to as “TUKE”).
3. This MI determines the target groups of students who will be awarded a merit scholarship in accordance with Article 3 (2) of the TUKE Scholarship Regulations, as well as the amount of merit scholarship in accordance with Article 5 (4-7) of the TUKE Scholarship Regulations.

**Article 2
Types of scholarship**

1. TUKE awards the merit scholarship from the state budget to students:
 - a) in fields of study determined in the methodology in accordance with Article 89 (8) of the Act, taking into account the study results (so-called “study-field” merit scholarship)¹,
 - b) for excellent fulfilment of study obligations, achieving an excellent result in the field of study, research, development, artistic or sporting activities.

**Article 3
Awarding of merit scholarships from the state budget in accordance with Article 96a (1a)**

“Study-field” merit scholarship

1. Scholarships pursuant to Article 96a (3) of the Act and Article 3 (2a) of the TUKE Scholarship Regulations are awarded to a maximum of 50 percent of full-time students of the first and second level study programmes *in selected fields of study*¹.
2. Scholarship can be awarded only to a student who is studying the selected field of study, and if the graduate’s employability coefficient (hereinafter referred to as “GEC”) for TUKE has a higher value than the value stated annually in the methodology. GEC is derived from the number of university graduates in the full-time form of study and the number of registered unemployed graduates of the relevant field of study according to the data of the Office of Labour, Social Affairs, and Family (hereinafter referred to as “OLSAF”).
3. The average amount of the scholarship is €1,000. The specific amount of scholarship is determined by the Rector uniformly for all faculties for each academic year.
4. The numbers of TUKE students in selected fields of study will be determined based on current data in the Modular Academic System of TUKE (hereinafter referred to as “IS”). Deans of the faculties are informed in writing about the numbers of students and the amount of funds allocated for payment of scholarships. The redistribution of the allocated state budget subsidy to the faculties will be made by the Vice-Rector for Education according to the number of students who are eligible for the scholarship.

¹The list of fields of study is published annually in the Annex of the „Methodology of distribution of state budget subsidies to public higher education institutions” issued by the Ministry of Education, Science, Research and Sport of the Slovak Republic.

5. Faculties will create lists of students who are eligible for the scholarship. Student ranking is decided by the weighted study average defined in the Decree of the Ministry of Education, Science, Research and Sport of the Slovak Republic on the study credit system as amended by Decree no. 155/2013 Coll. for the previous academic year. For first-year bachelor's students and master's students, the ranking from the admission procedure is considered.
6. Merit scholarships are not awarded to students of the study programme in a language other than the national language.
7. Scholarships for the previous academic year are paid by the end of the calendar year.

Scholarship for excellent fulfilment of study obligations

8. Scholarship in accordance with Article 3 (2b-e) of the TUKE Scholarship Regulations are awarded to a maximum of ten percent of students in the first- and second-level study programmes who may be eligible to this scholarship.
9. The amount of the scholarship is determined in accordance with Article 5 of TUKE Scholarship Regulations. In accordance with the provisions of Article 5 (10) of TUKE Scholarship Regulations, the Rector determines the basis for calculating the amount of the "H" scholarship for the relevant academic year. The basis for calculating the amount of the "H" scholarship must be in the range of 1-1.5 times of the basis for determining the tuition fee for the relevant academic year in accordance with Article 92 (1) of the Act.
10. TUKE awards scholarships to students studying in those forms of study and in those study programmes for which it received a subsidy (full-time form of study, part-time form of study, study in Slovak language, study in a foreign language).
11. The numbers of TUKE students who are eligible for a scholarship will be determined based on current data in the IS. Deans are informed in writing about the number of students and the amount of funds allocated for the payment of scholarships. The redistribution of the allocated state budget subsidy to the faculties will be made by the Vice-Rector for Education according to the number of students who are eligible for the scholarship.
12. Faculties will create lists of students who are eligible for the scholarship. Student ranking is decided by the weighted study average for the evaluated period defined in the Decree of the Ministry of Education, Science, Research, and Sport of the Slovak Republic on the study credit system as amended by Decree no. 155/2013 Coll. The evaluated period is the previous academic year.
13. Students of the first year of bachelor's study and the first year of master's study are not eligible to a scholarship in accordance with Article 3 (2b-e) of the TUKE Scholarship Regulations.
14. The scholarship is paid only to students who meet the conditions of Article 5 (4) of the TUKE Scholarship Regulations.
15. Awarding a scholarship in accordance with Article 3 (2b-e) of TUKE Scholarship Regulations shall be conducted in accordance with Article 5 of TUKE Scholarship Regulations.